

**Monthly Minutes**  
**October 15, 2025**

**Roll Call:** Board members that answered to roll call Christensen, Parker, Bilbruck, Williams absent and Thompson presides; also present Steve Nicholson; Jeff Jones and Nick Bogue with Decker Construction. Rita Carpenter with Westbrook & Co. CPA

**Westbrook & Co. audit ending 09/30/2024; (Rita Carpenter)**

Rita Carpenter with Westbrook & Co. presented the audit findings year ending 09/30/2024 to the Board of Directors. Copy on file for public view upon request.

**Appointment of Board of Director; sub-district #4:** motion was made by Board member Christensen to appoint Steve Nicholson to sub-district # 4, second by Board member Parker. On a call by the chair for ayes and nays motion carried. Aye Christensen, Aye Parker, Aye Bilbruck, Aye Thompson (Board member Steve Nicholson signed his oath of office)

**Approval of Monthly Minutes 09/17/2025:** motion was made by Board member Christensen to accept monthly minutes as presented and second by Board member Nicholson. On a call by the chair for ayes and nays motion carried.

**Approval of Treasurer's Report and Monthly Bills:** motion was made by Board member Bilbruck to accept treasurer's report and to pay monthly bills as presented and second by Board member Christensen. On a call by the chair for ayes and nays motion carried.

**Approval of Audit agreement Westbrook & Co. year ending Sept. 30, 2025:** motion was made by Board member Christensen to enter into audit agreement with Westbrook & Co. for year ending Sept. 30, 2025 and authorize Board President Thompson to execute the agreement, second by Board member Parker. On a call by the chair for ayes and nays motion carried. Aye Christensen, Aye Parker, Aye Bilbruck, Aye Nicholson, Aye Thompson

**Decker Report of operations, monthly billing and water quality:** J. Jones presented report copy on file for public view.

**Public Comment:** public comment will be allotted five (5) minutes per speaker please:  
Eric Marshall with the city of Kearney present. Mr. Marshall discussed with the board that the city had a break in the water line resulting in a water bill in the amount of \$5,827.45, and there has been another break since then. Mr. Marshall wanted to know if the water district would give some kind of relief with this bill.  
Board President Thompson explained to Mr. Marshall that the district's by-laws will allow for a one time leak adjustment in the amount in of \$350.00. You will need to apply for a leak adjustment and if you need to apply for a leak adjustment payment plan you can do that as well.

*Motion was made by Board member Nicholson to waive the penalties this month to allow for the city to decide what route they want to take to resolve the water bill, second by Board member Bilbruck. On a call by the chair for ayes and nays motion carried. Aye Nicholson, Aye Bilbruck, Aye Parker, Aye Christensen, Aye Thompson*

***Board President Remarks:*** none

***Adjournment:*** motion was made by Board member Bilbruck to adjourn this meeting and second by Board member Parker. On a call by the chair for ayes and nays motion carried.

***Jack Thompson,*** \_\_\_\_\_  
***PWSD #3 Board President***

***Attest:***

***Rita Waters,*** \_\_\_\_\_  
***PWSD #3 District Clerk***